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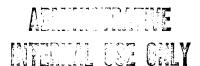
2 5 NOV 1970

MEMORANDUM FOR: Acting Deputy Director for Support

SUBJECT

: Rendezvous Room Use for Retirement Parties

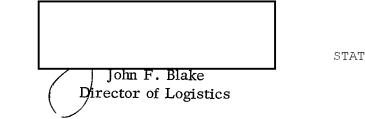
- 1. This memorandum contains a <u>recommendation</u> for your <u>approval</u>; such recommendation is contained in paragraph 2.
- 2. We have made a study of the possible use of the Rendezvous Room for retirement parties, and it is our recommendation, based on these factors, that the Rendezvous Room not be made available for social functions:
 - a. The Rendezvous Room furnishings and equipment are the property of the cafeteria operator, Government Services, Incorporated (GSI).
 - b. Mr. Richard Billingsley, GSI Cafeteria Manager, has indicated that GSI would have no objections to our using the room for this type of party provided we accomplished the furniture arrangements and cleaning up required afterwards. However, he would prefer that the staffing for such affairs be handled by the Agency since his personnel generally leaves at 1530 hours, and an extension of this to cover the hours required for such affairs would be an extremely long day, and he doubts that his personnel would be interested in this overtime.
 - c. Staffing for such affairs could be handled by employees from the Executive Dining Room (EDR). However, as a general rule, only three of these employees have indicated a desire to work the overtime required. This number of employees has been satisfactory for the size and type of party hosted in the EDR but raises a serious question of their adequacy to service a large party in the Rendezvous Room with its greatly increased capacity. There is also a question of logistics in terms of preparing food in the EDR and transporting it to the Rendezvous Room since large parties would place a considerable strain on the EDR kitchen facilities and personnel in food preparation, transporting, and serving.



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SUBJECT: Rendezvous Room Use for Retirement Parties

- d. The Rendezvous Room is located on the heavily traveled thoroughfare servicing the North Cafeteria, the only dining facility operating during the hours such affairs would be generally hosted. This could present problems of congestion and security. These latter problems would be compounded if these affairs were opened to visitors.
- 3. None of the above factors take into consideration the question of the possibility of serving liquor in the Rendezvous Room at such affairs. Unlike the EDR, which is located in a relatively secluded area and controlled and operated by Agency personnel, the Rendezvous Room, as noted, is located on a heavily traveled corridor and is subject to considerable scrutiny. The serving of intoxicants could create criticism of the Agency, particularly in the event of an accident or some indiscretion, and would, in our opinion, only compound the problem cited in support of our recommendation against expanded use of the Rendezvous Room.
- 4. As a matter of information, we might add that although in practice liquor is presently being served at these affairs in the EDR, this has not been regularized as one might expect since the Agency has not sought a waiver to federal regulation from the General Services Administration (GSA) as required. However, because of the unique character of the EDR and its operation exclusively by Agency personnel and limited use, there is reason to believe the current situation is under control. It is our opinion that this situation could not continue if liquor were permitted in the Rendezvous Room for the reasons cited above and that a waiver from GSA would be necessary. There is precedent for this waiver, should it be desired, in other agency cases, notably Department of Interior and Federal Aviation Administration.



The recommendation contained in paragraph 2 is approved.

John W. Coffey Date Acting Deputy Director for Support

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SUBJECT: Rendezvous Room Use for Retirement Parties

Distribution:

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SECRET

OGC 70-1989

25 November 1970

MEMORANDUM FOR: Acting Deputy Director for Support

SUBJECT

: Use of Alcoholic Beverages in the Rendezvous

Room

25X1

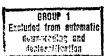
- 1. As I reported to you several days ago, and I called on Mr. Van Cleve, Regional Counsel for GSA, to ask his advice and assistance on our interest in being permitted to serve alcoholic beverages in the Rendezvous Room for parties and special occasions. We discussed this matter with him without reference to that room specifically, but referred instead to Head-quarters generally. Mr. Van Cleve was very helpful and forthcoming. He indicated that the Administrator takes an affirmative attitude on requests for exemption from the prohibiting regulation and he thought a request almost certainly would receive a favorable response. He offered to go over with us a draft of our proposed letter to the Administrator. A proposed draft for that purpose is attached.
- 2. If you approve the draft, we will discuss it with Mr. Van Cleve. Further, we would ask that when it is formally transmitted to the GSA, Mr. Van Cleve attempt to shepherd it and to give us warning if there is any indication that a negative response is likely to be forthcoming. The thought here of course is that it would be better to withdraw the request than to have it turned down.

25X1

Associate General Counsel

Attachment

SECRET



DRAFT 25 Nov 1970

25X1

Mr. Robert L. Kunzig, Administrator General Services Administration 18th and F Streets, N. W. Washington, D. C. 20405

Dear Mr. Kunzig:

This is to request an exemption from the prohibition of the General Services Administration regulation (41 C.F.R. 101-19.306) to permit the use of alcoholic beverages on the federal property occupied by this Agency at McLean, Virginia.

As you know, this Agency is headquartered in McLean and a major portion of its employees, including the Director and Deputy Director of Central Intelligence and their ranking assistants, are located here. In the course of the duties of the Director and Deputy Director and of other Agency officials and employees, there are occasions to meet with and to entertain foreign officials and individuals, as well as high-level officials of the United States Government and other Americans from private life. In addition, it is sometimes appropriate on the occasion of the reassignment of Agency employees to positions abroad or elsewhere or on their retirement or resignation that such employees be honored by parties or other ceremonies to which other Agency personnel and, on occasion,

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Agency employees whose CIA employment is publicly known and employees whose CIA employment is not revealed to outsiders would attend the same function. Security considerations thus require that certain of these functions not be held in public facilities. We request, therefore, an exemption from 101-19.306 to permit the use of alcoholic beverages on the CIA property at McLean for these purposes. We would maintain strict controls on such activities, with due regard for the protection of government property and for the reputation of the government and its employees.

We of course will be glad to submit any additional information or to meet with you or other GSA officials concerning this request.

Yours very truly,

John W. Coffey Acting Deputy Director for Support . Approved For Release 2006/06/02 : CIA-RDP84-00780R003900060028-6

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DIARY NOTES

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20 November 1970

Rendezvous Room: called on	0.54
Mr. Von Clave, GSA General Counsel, today to discuss the legality	25X1
of comme liquor here Mr. Van Cleve believed that General Services	
Administrator Kunzig had granted a blanket exception to all Department	25X1
and Agency heads but his staff was not able to turn this up white	
believes that since the latest	25X1
regulation is only a year old the blanket authority, if it existed, was	
regulation is only a year of the regulation is only a year of the rescinded by that time.) Mr. Van Cleve is to search further and	
advise. He did assure, however, that if no blanket authority is found	
there will be no difficulty in achieving a specific license. He offered	
to assist in drafting of the license request.	
to aggist in draining of the incense request.	

JWC:11c

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5 NOV 1970

MEMORANDUM FOR: Chief, Support Services Staff, DD/S

SUBJECT

Publication of Proposed Meadquarters Notice: Use of the Nundervous Reco Dining Pacility

The requested that the attached proposed Head
Quarters Notice be published. Any questions concerning
the publication of this proposed Headquarters Hotice

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may be addressed to

Resistant Chief,

Logistics Services Division, OL,

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Att og: E0-

EO-DB/S D/Security

ADMINISTRATIVE - INTERNAL USE ONLY

SUDENDENDS CIN BUBON TORON

DD/S 70-4493

ADMINISTRATIVE - INTERNAL USE ONLY

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This Notice Expires 30 June 1972

PERSONNEL

12 Nevember 1970

USE OF THE RENDEZVOUS ROOM DINING FACILITY

- 1. The newly redecorated Rendezvous Room, located in Room 1F-83 of the headquarters building, is new open. It provides a buffet luncheon type of service daily from 1136 hours to 1330 hours. It may be used by cleared, badged Agency employees and their guests, properly escorted "V" badged visitors, and employees of the Fairbunks Highway Research Station.
- 2. The Rendezvous Room is a dining room featuring a fixed price luncheon. A la carte service is not available in this facility, and all personnel using the Rendezvous Room will be charged the set price for the luncheon.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

78/ John W. Cuffey

JOHN W. COFFEY
Acting Deputy Director
for Support

Distribution:

Orig - RCB

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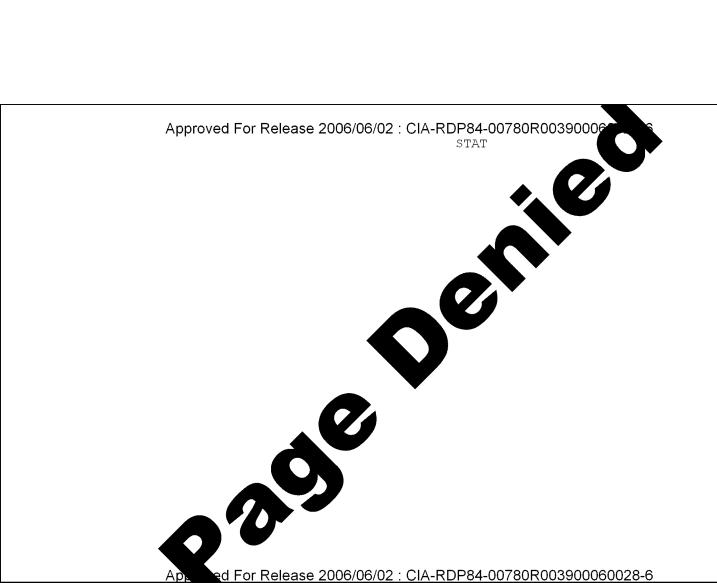
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USB OF THE RENDEZYOUS ROOM DINING FACILITY

- Room located in Room 1755 of the Meadquarters Building was responded to provide a buffet intelless type of service. The Roodsweep Room is open daily from 1136 hours to all claused, budged personnel and Research Station their greats, complement of the Fairbanks/Highway / , and properly established the use of the "V" visitor hadge.
- I. Unlike the liceth and South Cilimerias in the Headquarters Building to which suployees may bring their own lunch or purchase individual dishes from an a la carte name. the Rendespous Room is a dising room featuring a fixed price builded lambaces. Therefore, a la carte service will not be available in this faitlify, and all personnel using the Rendespous Room will be sharged the set price for the lunchoon.

John W. Coffey
Acting Deputy Director
for Support

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Title 41—Chapter 101

and to the Department of Health, Education, and Welfare.

§ 101-19.209 Report.

\$ 101-19.209

At the end of each fiscal year, the Gencral Services Administration shall report to the Department of Health, Education, and Welfare, the total number of applications for vending stand locations received from State licensing agencies, the number accepted, the number denied, and the number still pending.

Subpart 101–19.3—Conduct on Federal Property

SOURCE: The provisions of this Subpart 101-19.3 appear at 29 F.R. 15981, Dec. 1, 1964, unless otherwise noted.

§ 101-19.300 Applicability.

These rules and regulations apply to all Federal property under the charge and control of the General Services Administration and to all persons entering in or on such property. Each occupant agency shall be responsible for the observance of these rules and regulations. (40 U.S.C. 318) [34 F.R. 17954, Nov. 6, 1969]

§ 101-19.301 Recording presence.

Except as otherwise ordered, property shall be closed to the public after normal working hours. Properties shall also be closed to the public in emergency situations and at such other times as may be necessary for the orderly conduct of the Government's business. Admission to properties during periods when such properties are closed to the public will be limited to authorized individuals who may be required to sign the register and/or display identification documents when requested by the guard, watchman, or other authorized individuals.

[31 F.R. 7234, May 18, 1966]

§ 101-19.302 Preservation of property.

The improper disposal of rubbish on property; the spitting on property; the creation of any hazard on property to persons or things; the throwing of articles of any kind from a building; the climbing upon the roof or any part of the building; or the willful destruction, damage, or removal of property or any part thereof, is prohibited.

(40 U.S.C. 318) [34 F.R. 17954, Nov. 6, 1969]

§ 101-19.303 Conformity with signs and emergency directions.

Persons in and on property shall comply with official signs of a prohibitory or directory nature, and, during emergencies, with the directions of authorized individuals.

§ 101-19.304 Disturbances.

The disorderly conduct on property, or conduct on property which creates loud and unusual noise, or which obstructs the usual use of entrances, foyers, corridors, offices, elevators, stairways, and parking lots, or which otherwise tends to impede or disturb the public employees in the performance of their duties, or which otherwise impedes or disturbs the general public from obtaining the administrative services provided on property, is prohibited. The occupant agency involved in a disturbance shall have the initial responsibility for coordinating the observance of this rule by the public.

(40 U.S.C. 318) [34 F.R. 17954, Nov. 6, 1969]

§ 101-19.305 Gambling.

Participating in games for money or other personal property, or the operation of gambling devices, the conduct of a lottery or pool, or the selling or purchasing of numbers tickets, in or on property, is prohibited.

§ 101-19.306 Alcoholic beverages and narcotics.

The entering on property or the operating of a motor vehicle on property, by a person under the influence of alcoholic beverage or narcotic drug is prohibited. The use of any narcotic drug on property is prohibited. The use of alcoholic beverage on property is prohibited except on occasions and on property upon which the Administrator of General Services has for appropriate official uses granted an exemption permit in writing.

(40 U.S.C. 318) [34 F.R. 17954, Nov. 6, 1969]

§ 101-19.307 Soliciting, vending, and debt collection.

The soliciting of alms and contributions, commercial soliciting and vending of all kinds, the display or distribution of commercial advertising, or the collecting of private debts, in or on property, is prohibited. This rule does not apply to national or local drives for funds for welfare, health, and other purposes sponsored or approved by the occupant agencies, concessions, or personal notices posted by employees on authorized bulletin boards.

(40 U.S.C. 318) [34 F.R. 17954, Nov. 6, 1969];

§ 101-19.307a bills.

The distriby pamphlets, har hibited without thorized official the space who distributed.

§ 101-19.303 p

Photographs: commercial puspace occupied with the consticoncerned, Exlations apply. .. or rule prohib: purposes may by bies, foyers (when used for: to the foregon graphs for act. purposes may be permission of :the agency oc. the photograph (40 U.S.C. 318)

§ 101-19.309 L

Dogs and other eye dogs, shall property for oth

§ 101-19.310 Vtraffic.

(a) Drivers of property shall of manner at all with the signals and all posted to

(b) The block ways, walks, i. hydrants in ore:

(c) Except in or on property. permit. Park: parking in un. locations resercontinuously in out permission, tion of posted. section may be: to time, with the priate Regional issuance and p directives as mi so issued and pohave the same!" a part hereof.